­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­  
**Application for travel grant for Norwegian authors to attend book launch/**

**festival/author presentation abroad.**

|  |  |  |
| --- | --- | --- |
| **Organiser/contact coordinating the visit:** | | |
| Institution: | | |
| Address: | | |
| Postal code: | City: | Country: |
| E-mail organiser/contact: | | |

|  |  |  |
| --- | --- | --- |
| **Name of bank account holder/beneficiary:** | | |
| Name of bank: | | |
| Postal code: | City: | Country: |
| Bank account no. / IBAN: | | SWIFT: |
| Bank account currency: | | |

|  |
| --- |
| **Author:** |
| E-mail: |
| **Genre:**  Fiction / Crime fiction / Poetry / Children/Young adults / Non-fiction   Academic / Other……………………………….. |

|  |
| --- |
| **Short description of the event:** |
| Other institutions taking part in the collaboration, where relevant: |
| Timeframe for visit: |
| Number of nights with hotel accommodation: |
| Travel itinerary: |
| **Programme:** |

**NORLA’s funding will normally cover airline tickets (economy class) only.**

|  |
| --- |
| **Budget:** |
| Airline ticket: NOK / EUR: |
| Other travel costs: NOK / EUR: |
| Hotel costs: NOK / EUR: |
| Remuneration: NOK / EUR: |
| Meals/other costs (please specify): |
| Total amount being applied for through NORLA: NOK / EUR: |

**NORLA would prefer that a portion of the expenses be covered by the organizer or other sources.**

**The application is to be sent to:** [**firmapost@norla.no**](mailto:firmapost@norla.no) **please write ‘Launch’ or ‘Festival’ or ‘Author presentation’ in the subject field.**

**Applications are processed year-round (no deadline).**

Information about funding awarded by NORLA is to appear in the information about the event along with [NORLA’s logo](http://norla.no/en/information/logo).

**NORLA offers to share information about the event on its website and potentially through other channels. Organisers are requested to send updated information/**

**URL about the event as soon as this is available.**

The information is to be sent to NORLA’s communications adviser [mette.borja@norla.no](mailto:mette.borja@norla.no)

After the event the organiser shall send a report to NORLA, a minimum one-half page in length, containing a summary of the event, the number of participants and preferably photos, etc.